

FACULTY OF LAW, HUMANITIES & SOCIAL SCIENCES



PROSPECTUS 2024

WSU
Walter Sisulu University
In pursuit of excellence



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2. HOW TO USE THIS PROSPECTUS

Note that this prospectus contains material and information applicable to the whole faculty.

It does not, however, contain the detailed information and specific requirements applicable to programmes that are offered by the faculty. These can be found in the Department handbooks.

This prospectus should be read in conjunction with the General Prospectus which includes the University's General Rules & Regulations, and the relevant Department handbooks.

Students are encouraged to contact the Academic Heads of the relevant Department if they are unsure of a rule or an interpretation.

Disclaimer

Although the information contained in this prospectus has been compiled as accurately as possible, WSU accepts no responsibility for any errors or omissions. WSU reserves the right to make any necessary alterations to this prospectus as and when the need may arise. This prospectus is published for the 2024 academic year.

The offering of programmes and/or courses is not guaranteed

Students should note that the offering of programmes and/or courses as described in this prospectus is not guaranteed and may be subject to change. The offering of programmes and/or courses is dependent on viable student enrolment numbers being met (as determined by the HOD) and physical and human resources being available.

3. WELCOME BY DEAN OF THE FACULTY



Prof. Thabisani Ndlovu
Executive Dean

Welcome to the Faculty of Law, Humanities and Social Sciences (FLHSS)

Welcome to one of the most vibrant and colourful faculties in the university. We have seven departments to choose from – African Languages, Arts, Psychology, School of Law, Social Sciences, Social Work, and Visual Arts. In all these seven, we

have accomplished academics, some of whom are rated by the National Research Foundation, proof of their quality research and sustained output. They lecture at both undergraduate and post-graduate levels, and you are bound to meet them in your lectures as a first-year student. These distinguished academics make learning and teaching interesting to a point where you are likely to remember them fondly for the duration of your studies at WSU, and indeed, the rest of your life. You will find them friendly and professional. We also have dedicated lecturers who have won learning and teaching awards for the innovation, dedication and empathy they apply in their lecturing and assessment methods that put students at the centre. Support staff are kind and diligent, making it possible to have an effective and smooth-running faculty. You will get to know them as you interact with them soon.

The Faculty of Law, Humanities and Social Sciences (FLHSS) has a healthy mix of mature and emerging scholars and lecturers. There is a lot of academic engagement with both undergraduate and post-graduate students at faculty events which include Enkundleni (faculty roundtable), Research Methods Workshops, Key authors and concepts Lecture Series, and Public Lectures. Post-graduate students in particular, are welcome to attend these

events. As such, we offer all-round academic stimulation and guidance. Creatives Collective is an energetic creative space for artistic expressions of various kinds. The Postgraduate Society offers an informal space for postgraduates to network and contribute towards existing faculty activities or create new ones.

You will find that through its Africanised curriculum, the faculty provides a high-quality educational experience that will equip you with creative ways to contribute towards meaningful development of the Eastern Cape, South Africa, the region and beyond. Together, we strive towards the faculty's commitment to excellence in learning and teaching, community engagement and research – all of which are based on the university's core values of honesty and integrity, quality and excellence, respect and ubuntu.

We thank you for choosing to study with us and promise you a fruitful 2024 and beyond. Enjoy the faculty's warm relations inspired by humanising pedagogy, the ideals of human dignity, and freedom of expression. These make for robust and respectful academic engagements and social interactions. A hearty welcome to all new and returning students! We look forward to meeting and working with all of you.

4. FACULTY STAFF DETAILS

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Note: Staff in the various programmes are listed under the relevant department's section of the prospectus

FACULTY OVERVIEW

4.1 INFORMATION ABOUT THE FACULTY**Composition and Size of Faculty**

The Faculty of Law, Humanities and Social Sciences comprises 7 departments – African Languages, Arts, Psychology, School of Law, Social Sciences, Social Work and Visual Arts.

Complementarity of Departments, Research Niche Areas and Partnerships

The 7 departments co-operate and complement one another in various ways and are interlinked to achieve the 3 key areas of teaching and learning, research, and community engagement. The infusion of technology in all these efforts not only facilitates these goals but speaks to the university's vision of being a technologically-infused African university. In that regard, context is important for both our faculty and university as seen through the kinds of innovative and relevant contributions each department makes in the 3 key areas.

The Department of African Languages is a new department established in response to the Language Policy Framework for Public Higher Education of 1997. Apart from the legal mandate, this is a key department that speaks to our African roots, pride and dignity. Its existence is proof that WSU is an African university as articulated in its vision and mission. The department is poised to play a pivotal role in reclamation, promotion and intellectualisation of African languages, particularly working with the Directorate for Transformation and Languages.

The Department of Arts offers literature, language, and cultural studies in Afrikaans and English in an integrated approach that acknowledges the centrality and politics of identity and communication. It also houses History, whose study yields understanding of the past and present, including how individuals, nations, and the global community might develop in future, and what role African

positionalities will and should play. Finally, and closely linked to History is Geography, which is more than just the study of physical space and atmosphere, but also human communities and their interaction with time and space. The units in Arts are useful tools for examining purely theoretical as well as practical life problems with a view to contributing towards scholarship for change, sustainable development and various forms of justice. The Department of Arts is strong on research that addresses orality and agency, literary translation, identity politics, literature and human rights, and social justice.

The School of Law, through its study of legal systems and the constitution, interrogates concepts of public law, private law, international law and other spheres and sources of law. Communities also benefit from the Law Clinic which provides free legal advice and representation in court, mostly for rural people who cannot afford representation.

The School of Law's Research Niche Areas (RNAs) include exploration of the connections between law, science and justice, with the aim of addressing the global challenges confronting South Africa and the ever-transforming world of work. The RNAs build on existing research strengths in the School of Law and seek to bring together Walter Sisulu University researchers from a wide variety of academic disciplines to explore similarities and differences in responding to social problems or challenges posed by advances in science and technology. It

aims to support the development of a number of distinct specialist aspects amongst its researchers, while at the same time attempting to weave these together into a single integrated whole by emphasising and developing common intellectual ground. Further, the RNAs as they relate to Legal Studies, seek to explore the linkages between traditional value systems and contemporary legal norms. This will require placing greater significance on indigenous laws and principles with regards to their influence on the world of business, contemporary legal trends and practices and transforming the legal education system. Examples include advanced studies in Indigenous Knowledge Systems, and Intellectual Property from an African perspective. The following are also studied from an African law perspective: Law of Delict, Property Law, as well as Regional Integration and Social Security.

The Department of Social Sciences has a number of disciplines which include Criminology, Political Science, Population Studies, Sociology, Anthropology, Philosophy, and Psychology. The department is unique in that it is one of few departments in South African universities with population development as its focus. The department's research areas include gender and violence, sex and sexuality, protest movements, policing, climate change, and rural development. The Department of Social Sciences is also closely involved in the following Walter Sisulu University (WSU) RNAs:

- ICT for Sustainable Development;
- African Medicinal Flora and Fauna, collaborative research between Social Sciences and Chemistry;
- Human Rights and Development, and
- Sustainable Development and Contemporary Issues in Society and Education.

Furthermore, the department is involved in a variety of community engagement activities with the following organisations: Department of Basic Education in the Oliver Reginald Tambo District Municipality, Eastern Cape Population and Research Unit, Albertina Nontsikelelo Sisulu Science Centre, the Nelson Mandela Museum, and Co-operative Governance and Traditional Affairs.

The departments of Social Work and Psychology are well-known for producing dedicated social work professionals registered counsellors respectively, who fulfil their social responsibility through impactful employment in rural and urban areas alike. The social workers and registered counsellors produced by the faculty benefit the societies of the Eastern Cape in dealing with vulnerability, poverty, and mental health. Researchers in the Department of Social Work have published extensively on sexual health, housing, primary health care, social protest and violence, HIV-AIDS, food security and changing family dynamics. Those in the Department of Psychology have published on African psychology, dreams, human personality and disorders, and brain injuries.

The Department of Visual Arts, like others in the faculty, is philosophical in outlook and humanistic in approach. It adds to the layer of multi- inter and trans-disciplinarity already obtaining in the faculty. Its graduates either create employment through their individual work or they find employment in related spaces. The depth of creativity in the department has seen work and artists of a global standard emerge from this department.

Faculty Presence and Stature

The Faculty of Law, Humanities and Social Sciences is easily one of the most vibrant at Walter Sisulu University as seen through some of its footprints and achievements. The faculty is known for its *Enkundleni* or Faculty Roundtable which discusses topical issues with contributors coming from within the faculty and externally. It is open to all staff and students of the university. Issues that have been tackled between 2020 and 2022 include, among others: The Zondo Commission of Enquiry into State Capture; Men, Masculinities and Violence; Lockdown; Looting and Violence; Polyandry; Vaccine Hesitancy; Traditional Male Circumcision, and Black Childfree Career Women. The Seminar Series is equally vibrant and showcases research by staff in the faculty. The subjects are as diverse as the disciplines and sub-disciplines in the faculty and tend to be interdisciplinary, reflecting the very nature of the faculty. The faculty will also continue in 2024, to run its Research Methods Workshops as well as the Key Concepts and Authors Lecture Series. This will entrench the academic culture of the faculty.

Graduate opportunities

African Languages

Graduates African Languages can go into academia, broadcasting, advertising, fields that require translation such as law, and many others where creativity and language are required.

Arts

Our Arts graduates can, and usually do go into the following careers: advertising, broadcasting, teaching, lecturing, research, and creative writing.

School of Law

Law graduates can, among other possibilities, take up these jobs: academic, attorney, advocate, prosecutor, arbitrator, magistrate and legal advisor.

Social Sciences

Our students from Social Sciences mostly find employment in government departments, at various levels. These departments include National Museums and Archives, Home Affairs, Justice and Correctional Services, International Relations, Arts and Culture. There are multiple jobs here which include both entry-level and managerial jobs. Other areas outside government include Human Resources, lecturing, research, and archaeology.

Social Work and Psychology

Our Social Work and Psychology students find work as social workers, registered counsellors, consultants, researchers, and academics, among other occupations. Visual Arts.

Visual Arts

Our Visual Arts and Fashion graduates become self-employed or go into employment as graphic designers, interior designers, fashion designers and in various forms of entertainment.

Prominent Alumni

The faculty boasts the following alumni, all of whom are respected figures in their respective areas:

- Deputy Chief Justice Mandisa Maya.
- Advocate Tembeka Ngcukaitobi, SC.
- Advocate Akhona Bodlani, SC (Current Director of the Law Clinic).
- Justice Russel Mbuyiseli Madlanga.
- Judge President Selby Mfanelo Mbenenge.
- Retired Justice Christopher Jafta.
- Prof. Somadoda Fikeni – renowned academic and political analyst.

4.2 VISION, MISSION, VALUES

VISION

Through its Africa-centred approach, and effective use of technology, the faculty will be an outstanding study and research centre in law, humanities and social sciences in the country and the continent.

MISSION

The faculty is committed to excellence in:

- Equipping students with socio-scientific knowledge and skills to contribute impactfully to the socio-economic development of the country, region, and beyond.
- Fostering context-responsive community engagement and research that empowers students for relevance and future-readiness.

4.3 GOALS AND VALUES

- To be a leading law, humanities and social sciences faculty in South Africa and the region.
- To offer diverse Afrocentric programmes of the highest quality which address the full range of needs within the humanities, social sciences and law.
- To contribute to addressing the socio-economic developmental needs of the region through learning and teaching, community engagement, and research.
- To produce critical citizens.
- Our values are excellence, integrity and *ubuntu*.

OBJECTIVES

- To foster within the faculty, departments of excellence for the preparation of students for diverse challenges in life.
- To expand the curriculum to include critical areas of learning, including:
 - rural development, technology and indigenous knowledge systems.
 - the use of languages as tools to make communities and learners aware of the value of arts and culture in transforming higher education and in developing societies.
 - the integration of programmes in the various departments to facilitate articulation within the faculty.
 - the formation of partnerships with relevant stakeholders to realise the university's vision.

4.4 FACULTY STUDENT SOCIETIES AND THEIR ROLES**Post-graduate Forum**

The faculty has a burgeoning Post-graduate Forum that offers post-graduate students an informal platform to carry out both recreational and academic activities. These are determined by the forum leadership for that year and include get-togethers, peer support on academic activities and engagements, as well as support to new undergraduate students.

"Creatives Collective"

This is a newly formed society that, as its name suggests, is made up of students with a keen interest in all manner of creative efforts and expressions in the university, with a view to regularly showcasing these. The plan is eventually to have scheduled performances every lunch hour, on selected evenings, and during key university events.

5. STUDENT GRADUATE ATTRIBUTES

For the Faculty of Law, Humanities and Social Sciences, there are 7 graduate attributes:

1. In-depth subject knowledge and research skills.
2. Critical citizenry.
3. Human diversity awareness and management.
4. Change-literacy and ability to effect relevant change.
5. Personal and social responsibility.
6. Co-operation and self-regulation.
7. Work and leadership readiness.



6. ACADEMIC PROGRAMMES OFFERED IN THE FACULTY

| Qualification Code | Programme Name | NQF Level | SAQA ID | Credits | Duration |
|--------------------|--------------------------------------|-----------|---------|---------|----------|
| DIPLOMAS | | | | | |
| WS7120 | Diploma in Fine Art | 6 | 97041 | 360 | 3 years |
| WS721 | Advanced Diploma in Fine Art | 7 | 101183 | 120 | 1 year |
| WS722 | Diploma in Fashion | 6 | 97040 | 360 | 3 years |
| DEGREES: | | | | | |
| WS5409 | Bachelor of Social Science (ECP) | 7 | 115218 | 360 | 4 years |
| WS5403 | Bachelor of Social Science | 7 | 115218 | 360 | 3 years |
| WS5407 | Bachelor of Arts | 7 | 80197 | 360 | 3 years |
| WS5418 | Bachelor of Social Work | 8 | 111505 | 516 | 4 years |
| WS5412 | Bachelor of Psychology | 8 | 80194 | 512 | 4 years |
| WS5440 | Bachelor of Laws | 8 | 117039 | 512 | 4 years |
| HONOURS | | | | | |
| WS5404 | Bachelor of Social Science (Honours) | 8 | 80191 | 120 | 1 year |
| WS5406 | Bachelor of Arts Honours | 8 | 114802 | 120 | 1 year |
| MASTERS | | | | | |
| WS5405 | Master of Arts | 9 | 112035 | 180 | 1 year |
| WS5219 | Master of Social Work | 9 | 80206 | 180 | 1 year |
| WS5414 | Master of Laws | 9 | 97755 | 180 | 1 year |

7. DETAILS ON ACADEMIC PROGRAMMES CURRENTLY OFFERED

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|-------------------------------------|---|---|---|
| WS7120 | Diploma in Fine Art | Minimum Admission Score of 20 3 (40-49) English as a Home Language or as a First Additional Language. Potential students are also interviewed to further determine fitness for the programme. | Through various mediums, the programme equips students with practical skills and techniques in drawing, painting, sculpture, ceramics, and printmaking. The diploma fosters critical thinking about own work, society and relevant industries. Students are introduced to intricacies of relevant professions, inter alia, the art market, exhibitions, and presenting a portfolio for job interviews. Students are encouraged to be entrepreneurial. | These include: -self-employed artist -concept artist -art therapist -animator -graphics designer -private art gallery manager |
| WS721 | Advanced Diploma in Fine Art | Minimum Admission Score of 20 Potential students are also interviewed to further determine fitness for the programme. | The programme deepens skills and attributes garnered in the diploma. Here, students explore complex artistic concepts and theories in developing own sophisticated conceptual frameworks for their work. In the Advanced Diploma, students also grapple with global perspectives which entails nuanced understanding of diverse cultural influences, and up to date art practices. | These include: -self-employed artist -concept artist -art therapist -animator -graphics designer -private art gallery manager -ceramics designer |
| WS722 | Diploma in Fashion | Minimum admission score of 21 4 (50-59) for English as a Home Language or as a First Additional Language 2 (30-39) for Mathematics or 3 (40-49) for Mathematics Literacy or 2 (30-39) for Accountancy | The diploma cultivates practical and theoretical proficiencies in technical skills that are core to fashion design. These include pattern making, sewing, garment construction, and textiles. Other skills and competencies include use of industry-relevant software, appreciation | They include: -entrepreneur in fashion -pattern maker -costume designer -stylist -buyer, |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|--|--|--|--|
| | | Potential students also interviewed to further determine fitness for the programme | of fashion business and basics of fashion marketing, as well as facilitation of exposure to internship opportunities. | |
| WS5403 WS5409 | Bachelor of Social Science Bachelor of Social Science (ECP) | Endorsement: NSC (Bachelor's Degree) Achievement rating of at least: 4 (50-59) in any four (4) NSC subjects 3 (40-49) in English Extended Programme 4 (50-59) in English for mainstream programme 26-29 points for Extended programme 27 and above points for Mainstream Programme Calculation using percentages, e.g. 47% equals 4.7points | This qualification has been developed to promote academic competence, community engagement, research competence and professionalism in the pursuit of social and human development knowledge and practice, using a multidisciplinary approach. Most candidates who wish to attain this qualification are likely to be those who wish to work in the various human development areas in the government and non-government sectors. | Employment with: -Department of Social Development -International Relations Department -Department of Arts and Culture -Correctional Services -South African Police Service -South African Social Security Agency (SASSA) -Department of Labour -UNFPA (United Nations Population Fund) -Public Works |
| WS5404 | Bachelor of Social Science (Honours) | The programme is open to all candidates with a Bachelor's degree or an equivalent. A minimum 60% average score is required from the Bachelor's degree. Should a student's marks fall short of this score, the Department may motivate that the student be enrolled. Such motivation is circumstance-specific and may be accepted or turned down by the faculty. A student is further required to meet all the required university general rules and regulations. | This qualification deepens undergraduate knowledge in the Bachelor of Social Science degree and introduces students to relevant research methods and problem-solving skills. It also fosters working in a multidisciplinary framework. As in the undergraduate qualification, most candidates who aspire for this qualification are likely to be those who wish to work in the various human development areas in the government and non-government sectors. Graduates | Employment with: Department of Social Development International Relations Department Department of Arts and Culture Correctional Services South African Police Service South African Social Security Agency (SASSA) |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|---------------------------------|--|---|--|
| | | | can qualify as research officers, development and programme officers, cultural experts, social and political analysts, law enforcers, demographers, epidemiologists, non-governmental organisation coordinators etc. This qualification is strongly research oriented and is designed to cater for a wide range of learners and professionals working in the private, public and development spheres. | Department of Labour UNFPA (United Nations Population Fund) Public Works |
| WS5407 | Bachelor of Arts | <p>Bachelors' endorsement with NSC Achievement rating of at least 4 (50 – 59%) for any four NSC Subjects, at least 2 of which are in the Humanities or are teaching subjects. If English is taken as a major, it should be at least at level 5 (60-69). Minimum APS of 27 points</p> <p>Senior certificate with Matriculation Exemption: At least two subjects in Humanities or teaching subjects, with at least two subjects with E (HG) and two subjects with D (SG) and a pass in any other two school subjects.</p> <p>Cambridge Advanced Level or Equivalent At least 2 subjects in the humanities teaching and learning field at grade E or better.</p> | This is a general degree that allows students to take 3 subjects at first year and 2 majors at second and third year. The majors must be traceable to level 1. The degree equips students with the necessary undergraduate level knowledge, in preparation for specialisation at Honours level where there is specialisation and knowledge is deepened. | <ul style="list-style-type: none"> -Artist(e) -copywriter -educator -broadcaster (various media) -academic/scholar -archaeologist -museum curator -actor -voice-over artist |
| WS5406 | Bachelor of Arts Honours | To be admitted to the BA Honours programme under the Department of Arts, a student is required to have a Bachelor's degree with an | The honours level deepens undergraduate level by offering specialisation in a specific discipline and | <ul style="list-style-type: none"> -educator -copywriter -broadcaster |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|-------------------------|---|---|---|
| | | arts (humanities) subject of choice as a major, traceable from year 1 to 3, with an average of 60% for the final year. Students can apply for admission into the BA Honours programme in any of these subjects: Afrikaans, English, IsiXhosa, History or Sesotho. Should a student's marks fall short of this score, the Department may motivate that the student be enrolled. Such motivation is circumstance-specific and may be accepted or turned down by the faculty. A student is further required to meet all the university general rules and regulations. | its research methods. The student must be able to engage many sources of knowledge and choose from a multiplicity of methodologies, the most relevant one. The knowledge gained must be at this level. | -curator -librarian -voce-over artist -dramatist |
| WS5405 | Master of Arts | Students can apply for admission to a Master's degree in the Humanities, Social Sciences and Psychology. To be admitted to the MA programme under the Department of Arts, a student is required to have a Bachelor of Arts Honours degree in the subject of choice, with an average score of 60%. Should a student's marks fall short of this score, the Department may motivate that the student be enrolled. Such motivation is circumstance-specific and may be accepted or turned down by the faculty. A student is further required to meet all the required university general rules and regulations. | A Master's degree marks the beginning proper, of a possible trajectory to academia. It is a further deepening of research methods and subject knowledge at a theoretical and also practical level, depending on the discipline and its demands. | -educator -academic -curator -artist -Clinical psychologist -administrator |
| WS 5440 | Bachelor of Laws | Senior Certificate: | This is a 4-year degree which dedicates time to criminal codes, learning how to summarise information and cases. | -candidate attorney -Legal clerk -arbiter |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|-----------------------|--|--|--|
| | | <ul style="list-style-type: none"> • A pass with symbol D (SG) or E (HG) in English and IsiXhosa and any other school subjects will be required for admission. • 4(50-59%) Additional language (Second language). <p>APS of 28</p> <p>Mature age exemption for applicants in possession of the Senior Certificate: As per rule 1.7 of the WSU General Rules & Regulations.</p> <p>RPL: Students in possession of Legal experience and those that have work-related qualifications.</p> | Students also spend a lot of time learning legal principles. It fosters an appreciation of the critical imperatives, concepts, paradigms, principles and processes upon which the legal discipline is anchored. Additionally, it promotes an appreciation of constitutional values and the fundamentals of the South African legal system as well as regional comparative aspects. | <ul style="list-style-type: none"> -law enforcer -Associate Attorney -Employee Relations Manager -Legal Assistant |
| | Master of Laws | <p>To be eligible for admission to the LL.M programme, an applicant must:</p> <ul style="list-style-type: none"> • Possess a first degree in law (LL.B) or the equivalent qualification from another institution with at least a second class, second division or its equivalent; • Show a level of proficiency which in the opinion of the Board of the School of Law makes it likely that he/she will succeed in his/her studies. The level of proficiency required is an average of 60% overall and 60% in the area of interest in the LL.B programme, provided that if the applicant has the requisite experience or other qualifications relevant to his/her pursuit of graduate studies in law | Building on the LLB, the LLM marks the beginning of further study to Doctor of Philosophy in law or career in the legal field or in a non-law field. Judicious selection and synthesis of knowledge is key at this level of study as is a nuanced understanding of legal rules. This programme is intended to equip students to fulfil specific roles in law as professionals in government departments, non-governmental organisations, and/or as academics in Higher Education and Training. The programme is also intended to enable students to complete a dissertation independently. To achieve this, students will prepare a research proposal and then complete a dissertation on a specific problem area or topic in law with the | <ul style="list-style-type: none"> -Compliance Officer -academic -researcher -Advocate -Trustee -Solicitor |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|--------------------------------|---|--|---|
| | | <p>he/she may be admitted to the LL.M programme at the discretion of the School of Law.</p> <ul style="list-style-type: none"> Have the ability to work with both legal and non-legal materials in the English language. The Master of Laws Committee of the School of Law may require an applicant, as a condition of admission, to undergo such tests as the Board may prescribe or to take such other pre-requisite or concurrent studies and examinations as the Committee may determine. | guidance of a supervisor and co-supervisor | |
| WS5418 | Bachelor of Social Work | <p>With National Senior Certificate (Bachelor's):</p> <ul style="list-style-type: none"> Achievement rating of minimum 28 points. <p>Level 5 (60-69%) in English Home Language or First Additional Level. Level 5 (60-69%) in isiXhosa or any other additional Language. Level 4 (50-59%) in any other three (3) subjects which are not included in the above list.</p> <p>With Mature age exemption for applicants in possession of the Senior Certificate</p> <ul style="list-style-type: none"> as per rule 1.7 of the WSU General Rules & Regulations. <p>With old Senior Certificate</p> | <p>The Bachelor of Social Work is a professional 4-year degree. Its knowledge areas include human well-being, social maladies, social development and social justice. Students learn about various models that can enhance quality of life and acquire skills that contribute towards addressing social inequality and poverty. Bachelor of Social Work is aimed at producing globally competitive, graduates who are responsive to psycho-socio- economic needs of the marginalised, indigenous diverse communities in an ethical and sustainable manner.</p> | <p>-Social worker -Counsellor -Consultant</p> |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|------------------------------|---|---|--|
| | | <ul style="list-style-type: none"> a pass with symbol D (SG) or E (HG) in English and IsiXhosa and any other school subjects will be required for admission. Level 4 (50-59%) Additional language (Second language). <p>Through RPL: Students in possession of Auxiliary Social Work and those that have work-related experience in the field of Social Work will go through the RPL process before admission into the programme according to WSU RPL policy.</p> | | |
| WS5414 | Master of Social Work | <p>To be eligible for admission to the MSW programme, an applicant must:</p> <ul style="list-style-type: none"> Possess a first degree in Social Work (BSW) or the equivalent qualification from another institution. Show a level of proficiency which in the opinion of the Research committee of the Department indicates that he/she is likely to succeed in his/her studies. The level of proficiency required is an average of 60% overall and 60% in the area of interest from the BSW programme. minimum of two (2) years' work experience. The applicant must submit a concept paper briefly describing the area of research interest. | <p>This is a degree by dissertation or research. It builds on the undergraduate work by deepening theory from various disciplines such as Psychology, Education and Sociology. Theories are intervention oriented and aim to empower those who need help so that they can solve the problems they face.</p> | <ul style="list-style-type: none"> -Social worker -Counsellor -Consultant -Academic -Researcher |

| QUALIFICATION CODE | QUALIFICATION NAME | MINIMUM ADMISSION REQUIREMENTS | PROGRAMME OVERVIEW | CAREER OPPORTUNITIES |
|--------------------|-------------------------------|---|---|---|
| WS5412 | Bachelor of Psychology | <p>With National Senior Certificate (Bachelor's)</p> <ul style="list-style-type: none"> • Achievement rating of a minimum of 28 NSC point score. • Level 4 (50-59%) in English Home Language OR 5 (60-69%) English Second language. • 4 (50-59%) in isiXhosa or any other African Language • 4 (50-59%) in any other three (3) subjects which are not included in the above list excluding Life orientation and Mathematical literacy. <p>Through Mature age exemption for applicants in possession of the Senior Certificate</p> <ul style="list-style-type: none"> • as per rule 1.7 of the WSU General Rules & Regulations. • In case of the old Senior Certificate, a pass with symbol D (SG) or E (HG) in English and IsiXhosa and any other school subjects will be required for admission. • NB. All students who need to be admitted into the Bachelor of Psychology Programme will be required to undergo an entrance interview. This will further determine eligibility. | This 4-year degree is meant to train students on various processes of cognition, human development and behaviour. | <ul style="list-style-type: none"> -Advertising -Correctional Services Officer -Law enforcer -Public Relations Officer -Counsellor |

8. FACULTY COMMITTEES

8.1 Overview of HSSL Committees

Committees in the Faculty of Law, Humanities and Social Sciences facilitate the effective implementation of university and faculty policies and regulations as they relate to the three pillars of university life – learning and teaching, community engagement and research. In that regard, faculty committees are part of the engine that drives the institutional and faculty vision and mission, and strategic plans. Offering members a chance to partake in institutional citizenship, committees in FLHSS review and advise on teaching and learning, student success, postgraduate programmes and processes, research, community engagement, short learning programmes, and staff professional development. In performing faculty service, members practise institutional responsibility through stimulation and guidance.

| FACULTY COMMITTEE | OBJECTIVE | FUNCTIONS |
|------------------------------|---|---|
| LEARNING AND TEACHING | <p>The Faculty Learning and Teaching Committee (FLTC) was instituted to:</p> <ul style="list-style-type: none"> • provide strategic oversight on all academic planning, learning and teaching activities in the faculty. • facilitate implementation of the newly gazetted University Learning and Teaching Policy to ensure quality learning and teaching, as well as staff professional development. • facilitate the delivery of quality, effective Learning and Teaching in a safe and conducive environment to promote academic excellence. | <p>Comprising of Departmental Learning and Teaching Committee Chairpersons, as well as relevant resource persons, the Faculty Learning and Teaching Committee meets regularly to:</p> <ul style="list-style-type: none"> • conceptualize, review and implement best practices in Learning and Teaching so that best practice is adopted for achievement of excellence. • collate deliverables from the Departmental Learning and Teaching Committees for presentation at the Faculty Board and where possible, for intervention. The deliverables are context-specific and relevant needs and not hypothetical ones. • Report at every faculty board to acknowledge progress/achievement and to flag challenges that need intervention • make recommendations to the Senate Learning and Teaching Committee, regarding academic programmes, |

| FACULTY COMMITTEE | OBJECTIVE | FUNCTIONS |
|--------------------------------------|---|---|
| | | <p>curricula and overall Learning and Teaching. This is necessary as the SLTC is the main committee to which the FLTC reports</p> <ul style="list-style-type: none"> • collaborate with other committees, like the Quality Assurance, in pursuing an all-encompassing quality academic experience. |
| CURRICULUM COMMITTEE | <p>Made up of members of the Learning and Teaching, and the Quality Assurance Committee, the role of the Curriculum Committee is to:</p> <ul style="list-style-type: none"> • Provide oversight on curriculum related matters such as accreditation, and relevance • Regularly review curriculum to ensure positive alignment with vision and mission of the institution and faculty • Provide strategic direction concerning curriculum matters, including, among other aspects, Africanisation | <ul style="list-style-type: none"> • Convene at least one meeting per quarter to take stock of accreditation and relevance of programs • Recommend appropriate actions/interventions to relevant committees who will in turn respond appropriately • Evaluate actions on recommendations to check for progress and/or need for intervention • Report to faculty board to reflect on progress and further intervention |
| RESEARCH & HIGHER DEGREES | <p>The roles of this committee include to:</p> <ul style="list-style-type: none"> • Consider, review and make recommendations on the research activities of staff, faculty research programmes, postgraduate programme access, quality enhancement, student retention, development, and exit. • Provide operational direction at the faculty level on the policies governing various | <p>The committee meets regularly to do the following:</p> <ul style="list-style-type: none"> • Evaluate postgraduate student proposals and recommend these to Senate Research and Higher Degrees Committee (SRHDC) • Consider and make recommendations to the SRHDC on research and postgraduate output as well as the research activities of Postdoctoral Research Fellows in the FLHSS |

| FACULTY COMMITTEE | OBJECTIVE | FUNCTIONS |
|--|---|--|
| | research-related activities and processes in the university. | <ul style="list-style-type: none"> • Consider and make recommendations to the SRHDC on postgraduate supervision and implementation of related policies • Consider and make recommendations to SRHDC on the appointment of external examiners for examination of dissertations/theses • consider and make recommendations to Senate regarding external/internal examination reports for higher degrees. • Organise postgraduate research seminars at the faculty level • Organise staff research seminars at the faculty level • Support postgraduate and staff research activities through relevant workshops and training. • Facilitate ethical clearance for staff research |
| COMMUNITY ENGAGEMENT & INTERNATIONALISATION | <p>Community Engagement Committee's roles include the following:</p> <ul style="list-style-type: none"> • Identify opportunities and provide strategy for effective and mutually beneficial engagement with communities • facilitate the integration of community engagement activities into teaching, learning, and postgraduate studies and research. | <ul style="list-style-type: none"> • maintain a database of community engagement activities within the faculty for information and evaluation purposes. • Advise on Community Engagement project proposals to ensure all are viable and ethical before they start. • Advise on community engagement priorities and projects so that these are aligned with institutional and faculty vision and mission |

| FACULTY COMMITTEE | OBJECTIVE | FUNCTIONS |
|--|---|---|
| | <ul style="list-style-type: none"> • Provide oversight on state of faculty regarding Community Engagement and Internationalisation • Identify possible research niche areas and collaboration in the faculty • Review Community Engagement and Internationalisation projects | <ul style="list-style-type: none"> • disseminate information on Community Engagement activities of the Faculty to students and staff to showcase projects in faculty • Report at every faculty board for information and evaluation purposes |
| SHORT LEARNING PROGRAMMES COMMITTEE | <p>The roles of this committee are:</p> <ul style="list-style-type: none"> • Drive policy and strategic direction of Short Learning Programmes (SLP) activities in the faculty. • Review SLP projects in the faculty | <ul style="list-style-type: none"> • Identify and recommend to faculty board, possible SLP projects for consideration and approval at Senate level • Publicizes the faculty's SLP projects for their visibility and support from faculty and institution where possible • produces reports for every faculty board to report on progress and recommend best practice |
| QUALITY ASSURANCE | <p>The committee's functions include:</p> <ul style="list-style-type: none"> • Clear communication and facilitation of institutional and faculty key indicators of quality • Preparing activities and tools of quality control in the faculty • Executing approved quality assurance strategies • Evaluating quality in as far as it relates to all academic aspects • Facilitate staff development. | <ul style="list-style-type: none"> • Monitor and report on status of programs, assessment, research, staffing and related matters as all these impact quality • Facilitate the process of lecturer evaluation by students, lecturer peer evaluation, completion of supervision progress forms to enhance teaching and learning, and supervision. • Report at every Faculty Board Meeting in order for necessary changes, interventions to be implemented, timeously. |

| FACULTY COMMITTEE | OBJECTIVE | FUNCTIONS |
|--|--|---|
| LIBRARY COMMITTEE | <p>The purposes of the Faculty Library Committee are:</p> <ul style="list-style-type: none"> To make recommendations to the faculty and to the Library & Information Services (LIS) on matters pertaining collection development, use of electronic resources as well as training thereof and any other library related matter necessary to develop the Faculty of HSL To ensure that the WSU library's collection and resources meet the information, cultural, teaching, learning, research and intellectual needs of the faculty. Ensure high-quality collection through ongoing evaluation. | <p>The Library Committee is expected to</p> <ul style="list-style-type: none"> Engage staff on their library needs in order to facilitate relevant submissions. Liaise with the library concerning staff orders to ensure delivery on orders. Organise at least two workshops per semester on effective utilization of physical and online resources to capacitate old and new staff so that library navigation skills are constantly delivered and/or improved. Report to Faculty Board on state of library utilisation so that faculty can evaluate progress on committee's work and staff benefit. This information will be used for further strategising. |
| LANGUAGE AND TRANSFORMATION COMMITTEE | <p>The purpose of the Faculty Language and Transformation Committee (FLanTC) is to:</p> <ul style="list-style-type: none"> provide strategic direction on all language and transformation related matters within the Faculty of Law, Humanities and Social Sciences | <p>The Language and Transformation Committee is expected to:</p> <ul style="list-style-type: none"> Oversee the implementation of the WSU Language Policy and the Disability Policy; Oversee the implementation of all transformation related matters at WSU, such as access to all buildings; Promote the use of isiXhosa, and later Sesotho and SASL, as languages of teaching, learning, assessment, research and communication within the faculty; Monitor staff and student capacitation in isiXhosa, Sesotho and SASL; |

| FACULTY COMMITTEE | OBJECTIVE | FUNCTIONS |
|-------------------|-----------|---|
| | | <ul style="list-style-type: none"> • Consider and recommend to Senate Language Committee provision of appropriate and necessary resources to support academic endeavours in matters pertaining to multilingualism and transformation in the faculty; • Consider and recommend to Senate Language Committee mechanisms for evaluation of the impact of multilingualism, mediums of instruction, research, development and dissemination of information; • Oversee and ensure that there is regular review of effectiveness of the quality management of multilingualism in the faculty; and • Oversee and ensure the safe keeping and frequent update of the records of multilingualism, mediums of instruction, languages of research, development and communication. |

8.2 Membership of Committees

| Committee Name | Name | Chairperson | E-mail address |
|-----------------------------------|--|----------------|--|
| Quality Assurance | Dr S. Nkanyuza Ms S. Dlepu Mr NZ Mtshabe Mrs M. Ntswebeane Mr P. Mbanya Mr A. Monyepao Ms T. Tessendorf Dr. D.T. Masilo | Dr S. Nkanyuza | snkanyuza@wsu.ac.za sdlepu@wsu.ac.za ntsikanem@gmail.com mntswebeane@wsu.ac.za pmbanya@wsu.ac.za amonyepao@wsu.ac.za ttessendorf@wsu.ac.za dmasilo@wsu.ac.za |
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STUDENT SUPPORT SERVICES

DIRECTORATE OF LEARNING AND TEACHING SERVICES

Orientation

The Directorate of Learning and Teaching, as you may guess, offers services that are designed to make you study as efficiently as you can at WSU so that you can pass and graduate within the shortest time possible. The directorate starts by offering orientation to new students. Orientation is very important because it introduces you to the important aspects of your academic and social life at WSU. If you are a new student, you **must** attend orientation sessions.

Peer Assisted Learning

The university recognizes the importance of learning not only from lecturers, but also from your peers. They will help co-ordinate first-year students' orientation and yearlong induction programmes. In what are known as difficult subjects, PAL leaders or PALs will work with you. They are senior students who facilitate better understanding of the subject. They attend lectures with the new students and hold regular PAL sessions in which they help students with mastery of what has been taught. In particular, they share tips on how to learn successfully. The aim of PALs is to facilitate your road towards being an independent and successful student.

Learning with and through Technology

The directorate assists students on how to learn with and through technology by running workshops on Moodle and other learning and teaching platforms. It is important to attend all of these workshops as they determine your success in using technologically-based platforms of learning and assessment. You need to know how to attend online classes, how to submit your work online for marking and also how to access the marked work, online. The university has adopted a blended method of learning and teaching and there will be times when this is done online.

Utilising the Writing Centre

By its nature, writing is challenging to all of us – for those who write well and for those who struggle. As such, we all need support for our writing and the Directorate of Learning and Teaching provides this support in the form of a Writing Centre. At the Writing Centre, you will be helped with your essay writing, or any other type of writing, by your peers who are trained to help others. The Writing Centre is a space where you learn about writing through doing it as you discuss with a writing consultant. The Writing Centre can help you with interpreting assignment topics, structuring an assignment, referencing, how to make an oral presentation, the use of language and related issues. Note that the Writing Centre will not take over your work and write it for you or offer editing services. What it does is to progressively show you how to do these things so that you can independently do them yourself.

The contact Person for the Writing Centre is Mrs R. Ncube.

Email: rencube@wsu.ac.za Phone: 27 (0)47 501 1941

STUDENT WELLNESS INFORMATION

Student wellness at WSU has three arms:

SPORT

Sport constitutes a key aspect of student wellness at WSU, following the maxim that “a healthy mind is in a healthy body.” You will have access to 22 sporting codes at both recreational and competitive levels. All these sporting units have Senior Sport Officers and Sport Officers. For enquiries, the contact person at the Nelson Mandela (NMD) Campus in Mthatha is Mr S. Tshangela.

Email: stshangela@wsu.ac.za

Phone: 047 502 2736

HEALTH SERVICES (CLINIC)

In spite of our efforts to stay healthy, we do fall sick from time to time or get injured to the extent that we need to be attended to by health professionals. As primary site towards healing, the university has a clinic at its NMD site. The clinic is run by friendly professional nursing sisters and professional medical doctors, who provide primary health care services. Such services are intended to cater for minor illnesses and preventive services such as testing and family planning.

Health Promoters and Peer Educators provide general health education. The contact person for the clinic at NMD is Dr T.V. Mangxa.

Email: tmangxa@wsu.ac.za

Phone: 047 502 2254

STUDENT COUNSELLING UNIT

Psychological health is very important and, at times, our psychological health is challenged by difficult circumstances in life which might be related to our studies or not. The student counselling unit will help you with preventing psychological pressures that come with academic life by identifying and enhancing learning skills, and also help you manage your lifestyle to efficiently meet your educational and life goals. The unit also provides guidance, counselling/therapy to you should you experience adjustment, career, developmental, social and psychological challenges that require professional attention.

The contact person is Mrs K. Ntakana.

Email: kntakana@wsu.ac.za

Phone: 047 502 2572/047 501 1556

9. FACULTY CALENDAR

EXECUTIVE MEETINGS (FACEX)

An Executive Board comprising the Dean, the Faculty Manager, at least two HODs and two Senior staff members is delegated to meet and deal with urgent matters that cannot wait for the Faculty Board Meeting, which decisions must be ratified by a full meeting of the Faculty.

FACULTY BOARDS MEETINGS

- The Faculty Board meets four times a year i.e., one meeting in each term.
- All academic staff members are members of the Faculty Board.
- Academic staff members are to attend at least 50% of these meetings.
- Missing 75% of these meeting results in a disciplinary hearing for such staff member.
- Students' queries are addressed first by the committees which report to the Departments then escalated to the Dean's office.

FACULTY MEETINGS

| FACULTY COMMITTEE MEETINGS: | FACEX | FACULTY BOARDS |
|-----------------------------|---------------|----------------|
| TERM 1 | TERM 1 | TERM 1 |
| 8 January 2024 | 31 Jan 2024 | 8 Feb 2024 |
| TERM 2 | TERM 2 | TERM 2 |
| 8 April 2024 | 22 April 2024 | 29 April 2024 |
| TERM 3 | TERM 3 | TERM 3 |
| 15 July 2024 | 24 July 2024 | 1 Aug 2024 |
| TERM 4 | TERM 4 | TERM 4 |
| 9 September 2024 | | |

FLHSS CALENDAR, 2024

- THE OBJECTIVE OF THIS SCHEDULE IS TO PROPOSE HOW THE FACULTY OF HUMANITIES, SOCIAL SCIENCES AND LAW SHOULD USE THE AVAILABLE TUITION AND RESEARCH ACTIVITY TIME IN THE 2024 ACADEMIC YEAR TO EFFECTIVELY EXECUTE ITS ACADEMIC MANDATE.
- THE UNIVERSITY PROSPECTUS PROVIDES FOR THE FOLLOWING:
 - SEMESTER 1/YEAR REGISTRATION COMMENCES ON 10 JANUARY 2024 FOR ALL RETURNING STUDENTS AND FTENs. ENDS 2 FEBRUARY 2024
 - SEMESTER 1 LECTURES COMMENCE ON 12 FEBRUARY 2024
 - SEMESTER 1 ENDS 16 MAY
 - SEMESTER 2 LECTURES COMMENCE ON 16 JULY 2024.
 - SEMESTER 2 LECTURES END ON 9 SEPTEMBER 2024

| WEEK | DATES | ACADEMIC ACTIVITIES | MANAGEMENT AND STAKEHOLDERS |
|--------------------|---|--|---|
| PLANNING WEEK 1 | 8 JAN-12 JAN | <ul style="list-style-type: none"> FACULTY/DEPARTMENTAL PLANNING | <ul style="list-style-type: none"> DEPARTMENT PLANNING WORKSHOPS SMGS, ASSESSMENT PLANS (TO BE COMPLETED). MODULE FORMS, ASSESSMENT PLANS (TO BE COMPLETED). REGISTRATION OF ALL RETURNING STUDENTS AND FTENs COMMENCES |
| PLANNING WEEK 2 | 15 JAN – 19 JAN | | <ul style="list-style-type: none"> AFFECTED LECTURERS. DEPARTMENT PLANNING WORKSHOPS |
| PLANNING WEEK 3 | 22 JAN – 26 JAN 22 JAN 26 JAN | <ul style="list-style-type: none"> FACULTY COMMITTEE MEETINGS SPECIAL EXAMS START SUBMISSION OF SPECIAL EXAM RESULTS | <ul style="list-style-type: none"> FACULTY PLANNING WORKSHOPS REGISTRATION ENDS |
| PLANNING WEEK 4 | 29 JAN – 2 FEB 31 JAN 1 FEB 2 FEB | ORIENTATION WEEK <ul style="list-style-type: none"> FACEX EMC | <ul style="list-style-type: none"> FINALISATION OF TEACHING PLANS, STUDENT MODULE GUIDES MOODLE SITE PREP, VIDEO RECORDING AND UPLOADING STAFF DEVELOPMENTAL PLANS |

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| | | <ul style="list-style-type: none"> REGISTRATION ENDS | <ul style="list-style-type: none"> ORIENTATION OF FTENS |
| PLANNING WEEK 5 | 5 FEB- 9 FEB 8 FEB | <ul style="list-style-type: none"> FACULTY INTRODUCTORY LECTURES FACULTY BOARD MEETING | <ul style="list-style-type: none"> LECTURES COMMENCE |
| WEEK 1 | 12 – 16 FEB 13 FEB 15 FEB | <ul style="list-style-type: none"> LECTURES COMMENCE FLHSS SEMINAR 1, 14:00-15:00 FLHSS RESEARCH METHODS WORKSHOP 1, 14:00-16:00 | <ul style="list-style-type: none"> TUITION WEEK 1 |
| WEEK 2 | 19-23 FEB 20 FEB 22 FEB | <ul style="list-style-type: none"> FLHSS SEMINAR 2, 14:00-15:00 FLHSS ENKUNDLENI 1, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 2 |
| WEEK 3 | 26 FEB – 01 MAR 27 FEB 29 FEB 01 MARCH | <ul style="list-style-type: none"> FLHSS SEMINAR 3, 14:00-15:00 FLHSS RESEARCH METHODS WORKSHOP 2, 14:00-16:00 ADDITIONS AND CANCELATIONS END | <ul style="list-style-type: none"> TUITION WEEK 3 |
| WEEK 4 | 04 MAR- 08 MAR 4 MAR 5 MARCH 7 MARCH | <ul style="list-style-type: none"> DEANS' FORUM FLHSS SEMINAR 4, 14:00-15:00 FLHSS KEY WORDS AND KEY AUTHORS LECTURE 1, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 4 |
| WEEK 5 | 11 MAR -15 MAR | | <ul style="list-style-type: none"> WRITING OF 1ST ASSESSMENT |

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| | 12 MAR 14 MAR | <ul style="list-style-type: none"> FLHSS SEMINAR 5, 14:00-15:00 FLHSS ENKUNDLENI 2, 14:00-15:00 | |
| WEEK 6 | 18 MAR – 22 MAR 18 MAR 19 MAR 21 MARCH | <ul style="list-style-type: none"> SENEX FLHSS SEMINAR 6, 14:00-15:00 FLHSS RESEARCH METHODS WORKSHOP 2, 14:00-16:00 | <ul style="list-style-type: none"> WRITING OF 1ST ASSESSMENT |
| WEEK 7 | 25 MAR – 29 MAR 26 MAR 27 MAR 28 MAR | <ul style="list-style-type: none"> FLHSS SEMINAR 7, 14:00-15 SENATE FIRST TERM ENDS | <ul style="list-style-type: none"> SENATE FIRST TERM ENDS |
| | 28 MARCH-07APR | FIRST TERM BREAK | |
| WEEK 8 | 08 APRIL -12 APRIL 10 APRIL 11 APRIL | <ul style="list-style-type: none"> SECOND TERM COMMENCES/ LECTURES COMMENCE SUBMISSION OF FIRST SEMESTER EXAM QUESTION PAPERS FLHSS ENKUNDLENI 3, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 8 |
| WEEK 9 | 15 APRIL-19 APRIL 16 APRIL | <ul style="list-style-type: none"> FLHSS SEMINAR 8, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 9 |
| WEEK 10 | 22 APRIL -26 APRIL 22 APRIL | <ul style="list-style-type: none"> FACEX | <ul style="list-style-type: none"> TUITION WEEK 10 WRITING OF 2ND ASSESSMENT |

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| | 23 APRIL 24 APRIL | <ul style="list-style-type: none"> • FLHSS SEMINAR 9, 14:00-15:00 • Faculty Committee Meetings | |
| WEEK 11 | 29 APRIL- 3 MAY 29 April 2 MAY 2 MAY 3 MAY | <ul style="list-style-type: none"> • FACULTY BOARD MEETING • EMC • FLHSS ENKUNDLENI 4, 14:00-15:00 • FINAL DATE SUBMISSION OF SECOND TERM MARKS FOR CAPTURING | <ul style="list-style-type: none"> • TUITION WEEK 11 • WRITING OF 2ND ASSESSMENT |
| WEEK 12 | 6 MAY-10 MAY | <ul style="list-style-type: none"> • GRADUATION WEEK | <ul style="list-style-type: none"> • TUITION WEEK 12 • COMPLETION OF OUTSTANDING TESTS ADMINISTRATIVE DUTIES FOR STAFF |
| WEEK 13 | 13 MAY- 17 MAY 16 MAY 17 MAY | <ul style="list-style-type: none"> • LECTURES END • PUBLICATION OF DP MARKS AND LODGING OF APPEALS | <ul style="list-style-type: none"> • TUITION WEEK 13 • FINALIZATION OF DPs FOR SEMESTER MODULES AND DP APPEALS |
| WEEK 14 | 20 MAY- 24 MAY 23 MAY 24 MAY | <ul style="list-style-type: none"> • STUDY WEEK • FLHSS RESEARCH METHODS WORKSHOP 3, 14:00-16:00 | <ul style="list-style-type: none"> • SELF-STUDY AND EXAM PREP |
| WEEK 15 | 27 MAY-31 MAY | <ul style="list-style-type: none"> • EXAM WEEK • | <ul style="list-style-type: none"> • EXAMINATIONS |
| WEEK 16 | 3 JUNE - 7 JUNE | <ul style="list-style-type: none"> • EXAM WEEK | <ul style="list-style-type: none"> • EXAMINATIONS/MARKING |
| WEEK 17 | 10 JUNE – 14 JUNE | <ul style="list-style-type: none"> • EXAM WEEK AND EXAMS END | <ul style="list-style-type: none"> • MARKING AND SUBMISSION OF MARKS |
| WEEK 20 | 17 JUNE – 21 JUNE | | |

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| | 19 JUNE 20 JUNE | <ul style="list-style-type: none"> • EMC • SUNMISSION OF FIRST SEMESTER EXAM MARKS TO EXAMS DEPT • SENEX | |
| | 20 JUNE | | |
| | 21 JUNE | SECOND TERM ENDS | |
| WEEK 21 | 24 JUNE - 28 JUNE | <ul style="list-style-type: none"> • APPROVAL AND PUBLICATRION OF FIRST SEMESTER EXAM RESULTS AND ACADEMIC EXCLUSIONS | |
| WEEK 23 | 01 JULY-05 JULY 2 JULY 4 JULY | | |
| | | <ul style="list-style-type: none"> • EMC • DEANS' FORUM | |
| WEEK 1 | 08 JULY -12 JULY | <ul style="list-style-type: none"> • SUPPLEMENTARY PERIOD | <ul style="list-style-type: none"> • TUITION WEEK 1 |
| WEEK 2 | 15 JULY -19 JULY 17 JULY 18 JULY 19 JULY | THIRD TERM STARTS 15 JULY <ul style="list-style-type: none"> • FINAL DATE FOR SUBMISSION OF SUPPLEMENTARY EXAMS • FLHSS RESEARCH METHODS WORKSHOP 4, 14:00-16:00 • PUBLICATION OF SUPP RESULTS | <ul style="list-style-type: none"> • TUITION WEEK 3 |
| WEEK 3 | 22 JULY-26 JULY 22 JULY 23 JULY 24 JULY 26 JULY | <ul style="list-style-type: none"> • APPLICATION FOR SPECIAL EXAMS • FLHSS SEMINAR 10, 14:00-15:00 • FACEX • CLOSING DATE APPLICATION FOR SPECIAL EXAMS | <ul style="list-style-type: none"> • TUITION WEEK 3 |

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| WEEK 4 | 29 JULY-02 AUG 30 JULY | | • TUITION WEEK 4 |
| | 31 JULY 01 AUG | <ul style="list-style-type: none"> • FLHSS SEMINAR 11, 14:00-15:00 • SPECIAL EXAMS COMMENCE • FACULTY BOARD | |
| WEEK 5 | 05 AUG-09 AUG 05 AUG | | • TUITION WEEK 5 |
| | 06 AUGUST 06 AUGUST | <ul style="list-style-type: none"> • PUBLICATION OF SPECIAL EXAM RESULTS • EMC • KEY WORDS AND KEY AUTHORS LECTURE SERIES, 14:00-15:00 | |
| WEEK 6 | 12 AUG-16 AUG 13 AUG | | • WRITING OF 1 ST ASSESSMENT |
| | 15 AUG | <ul style="list-style-type: none"> • FLHSS SEMINAR 12, 14:00-15:00 • FLHSS RESEARCH METHODS WORKSHOP 5, 14:00-16:00 | • TUITION WEEK 6 |
| WEEK 7 | 19 AUG-23 AUG 27 AUG | | • TUITION WEEK 7 |
| | | • FLHSS SEMINAR 13, 14:00-15:00 | • WRITING OF 1 ST ASSESSMENT |
| WEEK 8 | 26 AUG-30 AUG 27 AUG | | • TUITION WEEK 8 |
| | 29 AUG | <ul style="list-style-type: none"> • FLHSS SEMINAR 14, 14:00-15:00 • FLHSS RESEARCH METHODS WORKSHOP 6, 14:00-16:00 | • COMPLETION OF OUTSTANDING TESTS ADMINISTRATIVE DUTIES FOR STAFF |
| | | 3 RD TERM ENDS 30 AUG | |
| WEEK 9 | 30 AUGUST– 08 SEPT | BREAK | |

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| WEEK 10 | 09 SEPT – 13 10 SEPT SEPT | <ul style="list-style-type: none"> FOURTH TERM COMMENCES FLHSS SEMINAR 15, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 10 WRITING OF 2ND TESTS |
| WEEK 11 | 16 SEP - 20 SEPT 17 SEP 18 SEP 19 SEP | <ul style="list-style-type: none"> EMC FINAL DATE FOR SUBMISSION OF STANDARD EXAM QUESTION PAPERS AND MEMORANDA FLHSS KEY WORDS AND KEY AUTHORS LECTURE SERIES, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 11 WRITING OF 2ND TESTS |
| | 23-SEP-27 SEP 26&27 | <ul style="list-style-type: none"> CENTRAL GRADUATION CEREMONY | CENTRAL GRADUATION CEREMONY |
| WEEK 12 | 30 SEPT - 04 OCT 2 OCT 3 OCT | <ul style="list-style-type: none"> EMC FLHSS ENKUNDLENI 7, 14:00-15:00 | <ul style="list-style-type: none"> TUITION WEEK 12 COMPLETION OF OUTSTANDING TESTS ADMINISTRATIVE DUTIES FOR STAFF |
| WEEK 13 | 07 OCT – 11 OCT | | |
| WEEK 14 | 14 OCT- 18 OCT 16 OCT 17 OCT | <ul style="list-style-type: none"> LECTURES END PUBLICATION OF DPs | |
| WEEK 15 | 17- 23 OCT | <ul style="list-style-type: none"> STUDY WEEK | |
| WEEK 16 | 21 OCT-25 OCT 21 OCT 24 OCT | <ul style="list-style-type: none"> SENEX EXAMS START BCC LEARNING AND TEACHING DAY BTW LEARNING AND TEACHING DAY | EXAMINATIONS LEARNING AND TEACHING DAYS |

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| WEEK 17 | 28 OCT-1 NOV 28 OCT | <ul style="list-style-type: none"> LEARNING AND TEACHING DAY (MTHATHA) | LEARNING AND TEACHING DAY |
| WEEK 18 | 04 NOV – 08 NOV 04NOV | <ul style="list-style-type: none"> DEANS' FORUM | |
| WEEK 19 | 11 NOV – 15 NOV 13 NOV | EXAMINATIONS END | |
| WEEK 20 | 18NOV – 22 NOV 18NOV 18 NOV 19 NOV 21&22 NOV | <ul style="list-style-type: none"> FINAL DAY FOR SUBMISSION OF EXAM MARKS TO EXAMS DEPARTMENT SENEX EMC LEARNING AND TEACHING SYMPOSIUM | |
| WEEK 21 | 25 NOV-29 NOV 27NOV 27 NOV 29 NOV | <ul style="list-style-type: none"> APPROVAL AND PUBLICATION OF YEAR END EXAM RESULTS AND EXCLUSIONS SENATE ASSESSMENT COMMITTEE INSTITUTIONAL RESEARCH DAY | <ul style="list-style-type: none"> APPROVAL AND PUBLICATION OF MARKS |
| WEEK 22 | 02 DEC – 06 DEC 03 DEC 05 DEC 05-07 | EMC <ul style="list-style-type: none"> SUPPLEMENTARY EXAMS START MANAGEMENT LEGKOTLA | START OF SUPPLEMENTARIES |
| WEEK 23 | 09 DEC-13 DEC | | |

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| | 11 DEC 11 DEC | <ul style="list-style-type: none"> SUPPLEMENTARY EXAMS END FINAL DATE FOR REGISTRATION OF MASTERS AND DOCTORAL BY DISSERTATION | |
| WEEK 24 | 16 DEC-20 DEC 17 DEC 19 DEC | <ul style="list-style-type: none"> SUBMISSION OF SUPPLEMENTARY EXAMS MARKS TO EXAMS DEPT PUBLICATION OF SUPPS AND UNIVERSITY CLOSES | CLOSING |

10. SENATE NOTES – INSTITUTIONAL RULES

G7 READMISSION OF STUDENTS TO UNDERGRADUATE PROGRAMMES

The following rules and procedures shall apply to all undergraduate students to determine their eligibility for readmission to academic programmes according to Section 37(4) of the Higher Education Act, Act 101 of 1997 as amended:

G7.1 A first year student who does not obtain sufficient credits to proceed to the second year of study will not be readmitted to the university on academic grounds.

G7.1.1 FACULTY RULES GOVERNING STUDENT PROGRESSION AND EXCLUSION

In support of the Senate rule, the Faculty has accepted the following accumulation of credits by students.

(NOTE: While these credit accumulation standards apply across the Faculty, certain Departments may, at their discretion, apply additional requirements. Where applicable, these are stipulated under the various qualifications).

Students who fail to maintain the following minimum rate of progress will not be readmitted to the University on academic grounds:

A One-year programme (120 credits)

After 1 semester
After 2 semesters
After 3 semesters
After 4 semesters

(120 divided by 2 years)

30 credits
An accumulated total of 60 credits
An accumulated total of 90 credits
An accumulated total of 120 credits

A Two-year programme (240 credits)

After 1 semester
After 2 semesters
After 3 semesters
After 4 semesters
After 5 semesters
After 6 semesters

(240 divided by 3 years)

40 credits
An accumulated total of 80 credits
An accumulated total of 120 credits
An accumulated total of 160 credits
An accumulated total of 200 credits
An accumulated total of 240 credits

A Three-year programme (360 credits)

After 1 semester
 After 2 semesters
 After 4 semesters
 After 6 semesters
 After 8 semesters
 After 10 semesters

A Four-year programme (480 credits)

After 1 semester
 After 2 semesters
 After 4 semesters
 After 6 semesters
 After 8 semesters
 After 10 semesters
 After 12 semesters

(360 divided by 5 years)

36 credits
 An accumulated total of 72 credits
 An accumulated total of 144 credits
 An accumulated total of 216 credits
 An accumulated total of 288 credits
 An accumulated total of 360 credits

(480 divided by 6 years)

36 credits
 An accumulated total of 72 credits
 An accumulated total of 144 credits
 An accumulated total of 216 credits
 An accumulated total of 288 credits
 An accumulated total of 360 credits
 An accumulated total of 480 credits

(NOTE: In determining the rate of progress, only semesters for which the student was registered will be taken into account)

- G7.2 A student who fails a course twice will not be readmitted to that course provided that the Head of Department (HOD) may, if the course is a prerequisite or a final course needed for the degree/diploma purposes, require the student to satisfy other specific academic requirements before allowing a student to register for the third time.
- G7.3 A full-time student, who fails to complete the degree, diploma or certificate within the prescribed number of years, will be allowed an extra year for a certificate and an extra two years for a diploma and degree. Should the student fail to complete by the end of the expected period, then the student may be refused readmission on academic grounds.
- G7.4 Students not readmitted in terms of these rules will not be allowed to register for degree, diploma and certificate programmes of the university for at least one year.
- G7.5 Refusal of readmission of students from other universities on academic grounds shall be upheld and readmission will only be considered after the year period as in G7.4 for another programme.

G8 Application of the Rules

- G8.1 Readmission rules will apply to undergraduate students in all Faculties.
- G8.2 Students at risk will be those below the Faculty's minimum progression requirements.
- G8.3 Exclusion will hold for a minimum of one year unless otherwise stipulated.
- G8.4 A student may apply for readmission in the same Faculty or another Faculty.
- G8.5 Each Faculty will develop a process to review the academic performance of students at a module and/or programme level.
- G8.6 This process to review academic performance from each Faculty will be developed by each Faculty and approved by Senate.

G9 Determination of Minimum Requirements for Readmission

- G9.1 Minimum requirements for readmission will be determined by Faculties, submitted to Senate for approval and published in the Faculty prospectus.
- G9.2 Faculties will decide to determine generic Faculty readmission requirements for all programmes or for each programme in the Faculty.

G10 Processes are used to determine if Readmission Requirements have been met and to refuse readmission. The following process must be followed when reaching a decision that a student has not met the readmission requirements:

- G10.1 The academic performance of all registered students in a programme will be reviewed against the readmission requirements by the Faculty Board Executive at the end of each semester examinations and year-end examinations.
- G10.2 The Heads of Departments will identify the students who do not meet the readmission requirements and submit them to the Faculty Board Executive at the end of each semester and year-end examinations for approval.
- G10.3 The Dean will inform the students who fail to meet the readmission requirements in writing.

G11 Appeal Procedures

- G11.1 All students have a right to appeal.
- G11.2 Each Faculty will have a Faculty Readmission Appeals Committee (FRAC).
- G11.3 A student will submit his/her appeal in writing with full motivation and supporting documentation to the Dean's Office.
- G11.4 The Faculty Readmission Appeals Committee shall convene to look, inter alia at the following factors:
 - G11.4.1 The student's academic record.
 - G11.4.2 The appropriateness of the reasons for the refusal to readmit the student.
 - G11.4.3 Whether or not there are any special circumstances related to the student's unsatisfactory academic performance to be taken into account.
- G11.5 The FRAC decision will be final.
- G11.6 All documents will be filed in the student's file.

General rules

(Faculties may add their own rules here as long as they are/were approved at SENATE level)

Class Attendance

- Students are expected to attend all lectures, seminars, tutorials, practical classes and excursions as determined by the relevant programme regulations. A minimum of 80% class attendance (theory and practical) is compulsory for all students. This rule becomes effective from the date the student gets registered. Upon late registration, a student may be allowed to attend classes provided he/she has missed less than 20% of the total tuition of that particular course. An attendance register must be signed by the student during the first part of the lecture. This register will be distributed by either the lecturer(s) or tutor(s) or demonstrator(s).
- If absence from class is unavoidable, the Lecturer and Head of Department should be notified: This includes instances where a student is absent for more than three consecutive days due to illness or fails to write a test or examination due to sickness at the time a test or examination was written.
- Students should take note of institutional rules stipulated in **Section 13 of the University General Prospectus** on attendance of lectures and general conduct in relation to teaching and learning.

Assessments and Examinations

- Assessment and examination of all undergraduate programmes shall take place on a continual basis throughout the course of each module culminating in a written or oral examination at the end of each semester. A student **must be officially registered and attain a minimum semester mark of 40% in a course** to be allowed to write examinations in it.
- A student with a semester mark (DP) of not less than 60% may apply to **retain** it for one academic year only **(G32)**.
- Weighting shall be in the ratio of 60% continuous assessment to 40% written or oral examination. The overall aggregate pass mark shall be 50%.
- Papers of exit-level courses are sent to external examiners for moderation.
- A student who obtains an overall mark of 40 - 48% and obtains a minimum mark of 40% for both continuous assessment and final examination qualifies for a **supplementary examination**.
- A student who obtains **75% of the marks at first attempt** in a course/module shall be awarded a pass with a distinction in that course/module.
- A student who obtains a weighted mark of 49% in a module and obtains a minimum mark of 40% in the continuous assessment qualifies for an **automatic condonation**.
- A student qualifies to write an **automatic supplementary (special) examination** for a course in a particular semester if the course is the last outstanding course for the student to complete his/her studies and he/she has written the final examination in the course.

- A student who misses an examination due to illness or family circumstances can apply for an **aegrotat examination** to the Registrar's office provided satisfactory evidence of such circumstances is produced as per university rules.
- For a student **to graduate**, he/she must have passed a minimum of 360 credits for the programme of study throughout his/her period of study, passed all the major courses within the programme and maintained a minimum of 120 credits for each year of study.
- In the case of a student who fails to meet the minimum of 120 credits per year, the student will be required to make up for the shortfall.
- The extra credits taken beyond the minimum of 120 credits for each programme year do not necessarily contribute to the overall total of 360.
- Students should take note of the institutional rules **G24-G31** stipulated in the University General Prospectus on admission of students to examinations, supplementary examinations, aegrotat examinations, special examinations, access to examination scripts i.e. viewing of scripts, remarking of scripts and awarding of qualifications as well as **G36** on the violation of examination rules and regulations.

Retaining of DP

A student with a semester mark (DP) of not less than 60% may apply to retain it for one academic year only. The request must be accompanied by a compelling justification for such request which will be considered by the respective HOD and if approved submitted to the Dean for final approval.



11. ADMISSION OF STUDENTS WITH A NATIONAL CERTIFICATE (OR VOCATIONAL LEVEL 4), INTERNATIONAL STUDENTS AND MATURE AGE STUDENTS

In terms of the Government Gazette of 26 November 2009, WSU accepts applications from prospective students who have a National Certificate (Vocational-Level 4) and who wish to register for Higher Certificate, Diploma or Degree programmes.

The minimum entry requirements for admission to WSU with a NVC Level 4 are as follows:

Qualification Higher Certificate

Minimum Entry Requirement

Must meet NC(V) Level 4 statutory requirements 40% in either Home Language or First Additional Language but one must be the Language of Teaching and Learning (LOTL)
50% in either Mathematics or Mathematics Literacy
40% in Life Orientation
50% in the four other vocational subjects
Submit a record of evidence for any subject failed

Diploma

Must meet NC(V) Level 4 statutory requirements
50% in three fundamental subjects including LOTL
60% in three compulsory vocational subjects

Bachelor's Degree

Must meet NC(V) Level 4 statutory requirements
60% in three fundamental subjects including LOTL
70% in three compulsory vocational subjects

International students

Applications from international students are considered in terms of the institutional equivalence reference document and (where required) submission of qualification to SAQA for benchmarking in terms of the NQF. Such applications are also subject to the requirements under Rule G1.8 in the general prospectus.

Mature Age Students

Admission in terms of Mature Age Endorsement will be in terms of Rule G1.13 in the general prospectus.

12. GENERAL READMISSION RULES

- That no students be re-admitted to any programme in the faculty if they have not been registered in that programme for five years before the current year of registration.
- That no students be re-admitted to any Degree programme if they have not been registered in the last 2 years preceding the year of registration.
- Students who were previously registered within the last 3 to 5 years of the current year of registration will have to write an examination of the pre-requisite subject. This examination will be written at the same time as the Special Examinations.
- The Head of Department may, if the student has been working in commerce and/or accounting related employment, allow the student to write the entrance examination. This applies to students who were registered more than 5 years before the current year.